



Critical Dates & Deadlines

April 2-3, 2020 • MCB Camp Lejeune • Jacksonville, NC

DUE DATE	ACTION	COMPLETED
IMMEDIATELY	Make Hotel reservations	<input type="checkbox"/> _____
IMMEDIATELY	Register for Booth Personnel for Badges (pick up onsite)	<input type="checkbox"/> _____
IMMEDIATELY	Complete Base Access Request via Registration	<input type="checkbox"/> _____
February 28, 2020	Advance Shipments may begin arriving at 8am at the Hargrove Advance Warehouse	<input type="checkbox"/> _____
March 18, 2020	Submit online Hanging Sign Approval Form	<input type="checkbox"/> _____
March 18, 2020	Submit online Insurance Documents	<input type="checkbox"/> _____
March 18, 2020	Submit online Intent to use EAC Form	<input type="checkbox"/> _____
March 18, 2020	Discount Deadline for Hargrove Orders <ul style="list-style-type: none">• Electrical, additional tables, chairs, etc.	<input type="checkbox"/> _____
March 25, 2020	Last Day for Advance Shipments to arrive at 4pm to the Hargrove Advance Warehouse	<input type="checkbox"/> _____
April 1, 2020	Direct Shipments may begin arriving at 8am at Camp Lejeune	<input type="checkbox"/> _____